

What: Hello Holidays Pop Up Market
When: November 14, 2020 10A - 4P
Where: 110 Walnut St.
Vendor Fee: \$45
Applications Due: November 6, 2020
Market Marketing: Social Media, Print, Radio,
 Billboards, Downtown Kiosk & Rack
 Cards



Lawrenceburg Main Street is excited to announce the addition of a holiday pop up market to our annual downtown open houses. It will be a day to celebrate shopping local featuring carriage rides & prize giveaways.

1. In order to participate in the Lawrenceburg Main Street Hello Holidays Market, all vendors must complete this application and sign this form acknowledging the rules governing the Market. **Forms may be obtained online at ThinkLawrenceburg.com. Please return completed applications to bbleich@ThinkLawrenceburg.com or the Lawrenceburg Main Street office, 105 B Walnut Street.**
2. All vendors are responsible for their own tables, chairs, change, bags, extension cords and displays. They are also responsible for removing all personal items, equipment, vehicles, and trash from the Market area. It is suggested that all vendors decorate booth space with the intention to enhance overall market appeal.
3. **The following items may be sold at the Market:** plants, crafts, and home based vendor foods (Non-Potentially hazardous foods only and include disclaimer: "this product is home produced and processed and the production area has not been inspected by the Department of Health").
4. All food vendors must meet the requirements of the local health inspector. Contact information for the Dearborn County Health Department: Mary Calhoun, (812) 537 – 8756, mcalhoun@dearborncounty.in.gov, 165 Mary St., Lawrenceburg, IN 47025.
5. All food items must be produced and labeled in compliance with the Indiana Cottage Food Industry laws. <https://www.pickyourrown.org/CottageFoodLaws-Indiana.php>
6. The Market is open to vendors from Indiana and adjoining state's counties. We will only accept vendors within a 100-mile radius from Lawrenceburg, IN. Vendors may sell only good quality products maintained in good condition. **Commercial items may not be sold at the Market.**
7. Booth Spaces for Market vendors are assigned by Lawrenceburg Main Street. The Event Lead on site will be in possession of a booth chart indicating reserved spots.
8. Load in begins at 8A. Load & Unload in front of 110 Walnut St. Free parking available at parking garage ½ block from market. Load out must be complete by 6P.
9. Vendors are responsible for paying sales tax on the sale of non-edibles.
10. Lawrenceburg Main Street, Inc., the City of Lawrenceburg, and any other governmental entity are not liable for any damages, injury, or loss of any kind incurred by any vendor or purchaser.
11. Vendors may not bring pets to the Market.
12. The Hello Holidays Market is a smoke-free environment.

I hereby accept and agree to the above terms as a Lawrenceburg Main Street Hello Holidays Market vendor. I understand that failure to obey the rules of the Market, may result in suspension or termination of my participation.

Vendor's Name: _____ Phone/Cell: _____

Address: _____ Email: _____

Products Vendor Expects to Sell: _____

Do you need electricity? Yes _____ No _____

I am aware of the \$45 Vendor Fee required to be able to sell at this Market Yes _____ No _____

Vendor Signature: _____ Date: _____

***Submit Application to bbleich@thinklawrenceburg.com by Nov 6, 2020**

***\$45 Vendor Fees due Nov 1, 2020, checks written to Lawrenceburg Main Street Inc.**